

El Monte Union High School District
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 Assessment, Accountability, and Family Engagement Department
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District English Learner Advisory Committee (DELAC)

August 25, 2020 Virtual Meeting (Google Meet)

5:00 – 6:00 p.m.

AGENDA

Mrs. Mondragon	<p>1. Sign-in and Welcome Meeting called to order at _____ by Mrs. Mondragon, DELAC president.</p> <p>2. Approval of the agenda</p> <p>3. Reading and approval of the minutes for May 28, 2020 and for July 21, 2020.</p>
Mrs. Echeverria	<p><u>Compliance Items</u></p> <p>4. Learning Continuity and Attendance Plan</p>
Mr. Velasquez	<p><u>Additional Items</u></p> <p>5. Announcements</p> <p style="padding-left: 20px;">a) First day of school 2020-2021: Tuesday, August 18, 2020</p> <p style="padding-left: 20px;">b) Next DELAC meeting: Thursday, November 19, 2020</p>
Mr. Velasquez	<p>6. Meeting Evaluation for May 28th, July 21st, and August 25th meetings – <u>two options</u>:</p> <p style="padding-left: 20px;">a) complete the paper form included in the packet of materials and return by mail in the envelope also included in the packet, or</p> <p style="padding-left: 20px;">b) complete the Google form that was sent by email</p> <p>DELAC Report Form – to share information with the ELAC</p>
Mrs. Mondragon	<p>7. Adjournment Meeting adjourned at _____ p.m.</p>

To add agenda items for the next meeting, please call the Assessment, Accountability, and Family Engagement office at (626) 444-9005, ext. 9916, or by email to rossana.alvidrez@emuhsd.org

**District English Learner Advisory Committee
LEGAL REQUIREMENTS**

<i>Date Completed</i>	LEGAL REQUIREMENTS
12/12/2019	1. Each local education agency (LEA) with more than 50 English learners (ELs) must have a functioning DELAC or a subcommittee of an existing district committee in which at least 51 percent of the members are parents of ELs and not employed by the district. [I-EL 2.0]
	2. The DELAC shall advise the school district governing board on all of the following tasks:
12/12/2019 01/23/2020	a) Development of a district master plan, including policies guiding consistent implementation of EL educational programs and services that takes into consideration the SPSA. [I-EL 2.1(a)]
01/23/2020 02/27/2020	b) Conducting of a district-wide needs assessment on a school-by-school basis. [I-EL 2.1(b)]
05/28/2020 08/25/2020	c) Establishment of district program, goals, and objectives for programs and services for ELs. [I-EL 2.1(c)] <i>Review the Learning Continuity and Attendance Plan</i>
05/28/2020	d) Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements. [I-EL 2.1(d)]
05/28/2020	e) Review and comment on the district's reclassification procedures. [I-EL 2.1(e)]
05/28/2020	f) Review and comment on the written notifications required to be sent to parents and guardians. [I-EL 2.1(f)]
01/23/2020 02/27/2020	g) Review and comment on development of the Local Control and Accountability Plan (LCAP). [I-EL 2.1(g)]
12/12/2019 01/23/2020 02/27/2020	3. Each LEA must provide appropriate training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal advisory responsibilities. [I-EL 2.2]
07/21/2020	4. The consolidated application must also include certifications by appropriate district advisory committees that the application was developed with review and advice of those committees. [I-EL 2.3]
	ADDITIONAL ITEMS
02/27/2020	5. Review the Uniform Complaint Procedure (UCP), the <i>Williams</i> Complaint Procedure, and the UCP notification procedure. [II-UCP2]
12/12/2019 01/23/2020	6. Review the district Parent Involvement policy. [I-CE2.2(c)]
12/12/2019 01/23/2020	7. Review and/or revise DELAC bylaws.
12/12/2019	8. Elect DELAC Officers.